



**ST. BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION  
PUBLIC HEARING/ MEETING MINUTES**

Boston City Hall 1 City Hall Plaza  
Boston, MA, 02201 (Held Virtually Via Zoom)

**MAY 18, 2022**

**Commissioners Present:** Susan Trowbridge, Barbara Leefman, Douglas Miller

**Commissioners Absent:** Elise, Henderson

**Staff Present:** Nicholas Armata; Senior Preservation Planner

A full recording of the hearing is available at [Boston.gov/landmarks](https://www.boston.gov/landmarks)

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**5:21 PM:** Commissioner Trowbridge called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

Following this brief introduction, she called the first Design Review application.

**I. DESIGN REVIEW**

**APP #22.1185 SB 113 SAINT BOTOLPH STREET**

Applicant: Drasko Simovic

Proposed Work: Enclose rear deck at upper most level.

**PROJECT REPRESENTATIVES:** Drasko Simovic

**DOCUMENTS PRESENTED:** Existing conditions photos, proposed plans

**DISCUSSION TOPICS (BRIEF):** Need for change, visibility, materials used for facade

**PUBLIC COMMENT:** There was no public comment.

**COMMISSIONER MILLER MOTIONED TO APPROVE THE APPLICATION AS SUBMITTED  
COMMISSIONER LEEFMAN SECONDED THE MOTION. THE VOTE WAS 3-0 (Y: ST, BL,  
DM) (N: NONE) (ABSENT: FE, RH).**



## II. ADMINISTRATIVE REVIEW/ APPROVAL

**APP # 22.1129 SB 13 ALBEMARLE STREET:** At north façade (only), cut brick joints 3/4 deep, cleaning and repointing brick joints with fine sand and mortar type N paint and caulking window trims, install new downspout at rear of the property.

**APP # 22.1163 SB 173 SAINT BOTOLPH STREET:** Clean and repoint brick front and rear, complete window installation except for basement, complete fence installation with new stair rail in same holes, finish repair and paint of fire balconies. This is a renewal of a previous approve from 7-2-2018.

**APP # 22.1164 SB 177 SAINT BOTOLPH STREET:** Clean and point brick front and rear, complete window installation, remove basement window grates, complete fence installation with new stair rail in same holes, finish repair and paint of fire balconies. This is a renewal of a previous approve from 7-2-2018.

**APP # 22.1167 SB 181 SAINT BOTOLPH STREET:** Install 8/8 grids, partial repair and paint on fire balconies. Clean and point brick front and rear, complete window installation, complete fence installation with new stair rail in same holes, finish repair and paint of fire balconies. This is a renewal of a previous approve from 7-2-2018.

**APP # 22.1168 SB 185 SAINT BOTOLPH STREET:** Work to be completed on new application: clean and point brick front and rear, complete window installation, complete fence installation with new stair rail in same holes, finish repair and paint of fire balconies. This is a renewal of a previous approve from 7-2-2018.

**COMMISSIONER LEEFMAN MOTIONED TO APPROVE THE ADMINISTRATIVE REVIEW ITEMS COMMISSIONER MILLER SECONDED THE MOTION. THE VOTE WAS 3-0 (Y: BK, DM, ST) (N: NONE) (ABSENT: FE, RH).**

## III. RATIFICATION OF APRIL 20, 2022 PUBLIC HEARING MINUTES

**COMMISSIONER LEEFMAN MOTIONED TO APPROVE THE 4-20-2022 MINUTES WITH THE PROVISOS TO CORRECT THE FIRST VOTE TO REMOVE S. TROWBRIDGE, WHO WAS ABSENT DURING THIS HEARING. COMMISSIONER TROWBRIDGE SECONDED THE MOTION. THE VOTE WAS 3-0 (Y: BL, DM, ST) (N: NONE) (ABSENT: FE, RH).**

## IV. STAFF UPDATES

There were no staff updates.



City of Boston  
Environment



City of Boston  
Mayor Michelle Wu

V. ADJOURN – 5:34 PM

**COMMISSIONER TROWBRIDGE MOTIONED TO ADJOURN THE HEARING.  
COMMISSIONER MILLER SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: FE, BL,  
DM, ST) (N: N/A) (ABSENT: RH).**