



**ST BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION
PUBLIC HEARING/ MEETING MINUTES**

Held virtually via Zoom

AUGUST 17, 2022

COMMISSIONERS PRESENT: *Susan Trowbridge, Douglas Miller, Richard Henderson, Babara Leefman*

COMMISSIONERS ABSENT: *François Elise*

STAFF PRESENT: *Nicholas Armata, Senior Preservation Planner*

A full recording of the hearing is available at [Boston.gov/landmarks](https://www.boston.gov/landmarks)

5:17 PM: Commissioner Trowbridge called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

Following this brief introduction, she called the first Design Review application.

I. DESIGN REVIEW

APP # 23.0086 SB 43 ST. BOTOLPH STREET

Applicant: Bob Cummins

Proposed Work: At rear of property visible from Harcourt Street, replace cedar fence.

Project Representatives: Bob Cummins

Documents Presented: Existing conditions photos, manufactures cut sheets of the fencing, maps

Discussion Topics (brief): Visibility from areas within the Commission's purview, condition of the current fence, materials used, installation methods, precedent.

Public Comment: There was no public comment

COMMISSIONER MILLER MOTIONED TO APPROVE THE APPLICATION AS SUBMITTED. COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: DM, BL, RH, ST) (N: NONE) (ABSENT: FE).



APP # 23.0090 SB 86 ST. BOTOLPH STREET

Applicant: Joe Holland

Proposed Work: Replace all existing 6 over 6 windows with 1 over 1 windows, new head house.

Project Representatives: Matthew Rider

Documents Presented: Existing conditions photos, manufactures cut sheets of the windows, sightline diagram for penthouse, materials details for the penthouse

Discussion Topics (brief): The visibility and location of the penthouse, the existing and proposed window materials, and the guidelines stance on restoration of windows vs. replacement.

Public Comment: Lee Steele submitted a written comment that supported the window replacement.

COMMISSIONER HENDERSON MOTIONED TO APPROVE THE APPLICATION WITH PROVISOS. COMMISSIONER MILLER SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: BL, RH, DM, ST) (N: NONE) (ABSENT: FE).

- *That the windows will be replaced with wood, new shop drawings are to be submitted to staff for final approval.*

II. ADMINISTRATIVE REVIEW/ APPROVAL

APP #23.0057 SB INTERSECTION OF PUBLIC ALLEY 402, ST. BOTOLPH ST AND

HARCOURT ST: Comcast proposes to trench approx. 500', the trench would continue through brick sidewalk area (approx. 20') to Harcourt St. Then continuing in easternly direction on Harcourt St approx. 170' to 100 Huntington Ave Garage/Utility services area. Comcast will replace/backfill/pave all surfaces to original state, the disturbed brick area would be temporarily paved with asphalt then replaced to original condition.

APP # 23.0090 SB 121 ST. BOTOLPH STREET At rear of property upper level, infill half of existing deck. No additional height or visibility.

COMMISSIONER MILLER MOTIONED TO APPROVE THE ADMINISTRATIVE REVIEW ITEMS EN MASSE AS SUBMITTED. COMMISSIONER LEEFMAN SECONDED THE MOTION. THE VOTE WAS 4-0-0 (Y: BL, RH, DM, ST) (N: NONE) (ABSENT: FE).

III. RATIFICATION OF 7-2022 HEARING MEETING MINUTES

THE MINUTES WERE TABLED TO BE APPROVED AT A LATER HEARING.



IV. STAFF UPDATES

There was no staff updates.

V. ADJOURN – 5:52

**COMMISSIONER HENDERSON MOTIONED TO ADJOURN THE HEARING.
COMMISSIONER TROWBRIDGE SECONDED THE MOTION. THE VOTE WAS 4-0-0
(Y: BL, RH, DM, ST) (N: NONE) (ABSENT: FE).**